**JOB DESCRIPTION**

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**Position:** Custodian

**Status:** Non-Exempt

**Division & Location:** TBD

**Client:** TBD

**Reports To:** TBD

**Shift Times:** TBD

**Compensation Base Range**: TBD

**Position Summary:**

Under direct supervision, performs custodial/janitorial duties in the Austin airport’s South Terminal and the immediate surrounding grounds. Employee keeps buildings in clean and orderly condition by sanitizing restrooms, sweeping/mopping, vacuum carpets, dust, polish, and restock consumables. Employee cleans offices, halls, bathrooms, and public and employee spaces.

**Responsibilities and Duties:**

* Cleans building floors by sweeping, mopping, vacuuming, scrubbing
* Gathers and empties trash, following recycling procedures
* Services, cleans, sanitizes, and supplies restrooms
* Cleans and polishes furniture and fixtures
* Cleans windows, glass partitions, and mirrors
* Dusts furniture, walls, machines, and equipment
* Mixes water and detergents in containers to prepare cleaning solutions, according to specifications
* Assists other personnel in his/her department whenever necessary
* Maintains cleaning supplies and equipment
* Performs other duties as assigned

**Minimum Qualifications and Skills:**

* Job requires an accredited high school diploma or GED equivalent
* ***Must have reliable transportation***
* Must be willing to work during day or night. Holidays/weekends.
* Must have custodian / janitorial experience.
* Must be able to prepare cleaning solutions according to specifications
* Must know how to properly use and dispose of chemical solutions
* Must have static strength, manual dexterity, and coordination to perform general physical activities
* Must use good judgment and exercise safety procedures
* Must maintain a responsible demeanor and a helpful manner
* Must have a valid Texas Driver’s License and a good driving record
* Must be able to pass a criminal background check and obtain and maintain federally mandated security clearances required to work at an airport

**Physical Demands:**

Climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, and repetitive motions

**Heavy work. Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.**

The worker is required to have visual acuity to determine the accuracy, neatness, and thoroughness of the work assigned (i.e., custodial, food services, general laborer, etc.) or to make general observations of facilities or structures (i.e., security guard, inspection, etc.)

**Working Conditions:**

* The worker is subject to environmental conditions. Protection from weather conditions but not necessarily from temperature changes
* The worker is subject to outside environmental conditions
* The worker is subject to noise
* The worker is subject to hazards. Includes a variety of physical conditions, such as proximity to moving mechanical parts, moving vehicles, electrical current, working on scaffolding and high places, exposure to high heat or exposure to chemicals

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